

行李內容物調查表

BAGGAGE INVENTORY/CLAIM FORM

檔案號碼
Reference No. _____

謹在此對閣下行李未隨機運到所引起之諸多不便致上萬分歉意，為便利進行後續之行李搜尋及理賠事宜，請閣下以正楷詳實填寫每件行李之內容物品。如閣下遺失起出一件行李，請就每單件行李及其內容物品分開填寫，閣下所填寫之資料正確與否將對行李搜尋及理賠時效有極重要影響。

Please accept our apologies for the inconvenience caused by the delay of your checked baggage. To proceed further searching and assist us with your claim, please complete this form in block and return it immediately.

The claim form should be completed in its entirety with a detailed description of each individual item contained within the bag(s) or the item(s), which are missing from the baggage. If your claim involves more than one piece of baggage, please itemize each bag and its contents separately. The accuracy of this information will help us to locate your baggage(s) through our tracing. Failure to include the requested information may affect the search for your baggage(s) and processing of your claim.

此外，下列事項敬請閣下協助配合辦理；
In Addition, the following items must be included to assist in processing your claim:

- ◆ 機票存根、護照影本請一併附回
- ◆ 調查表需經本人親自簽名
- ◆ 遺失物品價額高於美元100元時，請檢附購物收據
- ◆ 託運行李牌收據
- * 已於本公司留有資料者，免附相關文件
- ◆ Copies of the flight ticket and passport with picture
- ◆ Claim form must be signed by the claimant
- ◆ Items valued at \$100 or higher must be substantiated with receipt(s) of purchase.
- ◆ Baggage claim checks
- Please ignore if the above information had been collected by EVA Airways.

請閣下另行保留所有附上之相關文件紀錄，長榮航空將迅速、公正的為您處理理賠相關事宜，感謝閣下的耐心合作
Please note: It is very important that you retain a copy of all documents sent to us for your records. EVA Airways will handle your claim in an efficient and fair manner. Your cooperation and patience is greatly appreciated.

如閣下在行李遺失後 30 天未將此調查表交回，長榮航空將保有拒絕受理之權利
EVA Airways reserves the right to deny indemnity if this form is not received, or postmarked, within 30 days from date of loss.

姓名 先生 Mr. (Family Name and Initials)		國籍 Nationality		護照號碼 Passport No.		會員卡號 Evergreen Club No.	
Name 太太 Mrs.							
小姐 Miss.							
戶籍地址 Permanent Residence Address				住址電話 Residence Telephone No			
職業 Occupation		公司名稱 Employed By		公司電話 Business Tel		公司地址 Business Address	
航程 Flight Itinerary				電子郵件地址 E-mail Address			
班機 Flight		日期 Date		自 From		至 To	
						曾否向其他航空公司申報行李遺失? 是 Yes ___ / 否 No ___ Have you ever submitted a claim previously to another airline?	
						如曾申報，請列出申報時間、地點及航空公司名稱 If yes, Name of Airline Date Place	
						行李曾否報值? Value Declared: 是 Yes ___ / 否 No ___ 曾否繳交超重費? Excess Charge: 是 Yes ___ / 否 No ___ ※上述兩項如為是者，請將收據影本一併寄回 ※If yes, Please attach the copy of receipt coupon	

行李資料 Baggage Information

託運行李件數 No. of baggage checked		託運行李總重量 Total weight		於哪一機場託運 Baggage checked at (Airport)	
收到行李件數 No. of baggage received		收到行李之重量 Weight of baggage received		行李託運至何處 Final destination	
遺失行李件數 No. of baggage missing		遺失之行李大約重量 Approximate weight of missing		最後看到行李的地方 Baggage was last seen at:	
上運行李是否曾更改行程或於途中通關再行託運? Was baggage rerouted or rechecked enroute?		如為是者，在哪一處機場? If yes, which airport		是否領到新的行李收據? Were you given new tag	
是 Yes ___ / 否 No ___ ?		是 Yes ___ / 否 No ___ ?		是 Yes ___ / 否 No ___ ?	
行李上是否有掛有名牌、其他掛牌資料或任何標記?如為是者，請寫下詳情 Are there any Tags, Labels or other exterior identification(s) on your baggage? 是 Yes ___ / 否 No ___ ? If yes, give details					
閣下有否為上述物品購買保險? Do you have private insurance covering this loss?		如有的話，公司名稱 If yes, company name		保單號碼 Policy Number	
是 Yes ___ / 否 No ___ ?					

